

LINCOLNSHIRE INDOOR BOWLING ASSOCIATION



RULES & CONSTITUTION

Last updated July 2018

1 Title

The Title of the Association shall be:-

Lincolnshire Indoor Bowling Association (L.I.B.A.)

2 Objects

The objects of the Association shall be:-

To promote, foster and safeguard the flat green game of indoor bowls in the County of Lincolnshire

- By affiliation as a Member of the English Indoor Bowling Association Ltd
- By adopting and enforcing the laws of the game as set out in the current edition of “Laws of the Sport of Bowls”
- By organising Men’s, Mixed & O60 County Leagues and any competitions considered desirable.
- By entering the Liberty Trophy, U18 & U25 Double Rink, O60 Inter County Competition and Midland Counties Seniors.
- By arranging representative matches with other Counties and with member Clubs of the Association.
- By arbitrating on disputes between clubs, sections and members and by interpreting on questions of rules and practice referred by clubs and/or members, and act in matters of misconduct as set out and recommended in EIBA Regulations.
- By creating a safe environment for everyone playing bowls including children and vulnerable adults by promoting the use of Safeguarding Bowls Guidelines to develop best practice and communicate key basic procedures to all clubs within the County. To help achieve this the County shall appoint a County Safeguarding Officer. Go to www.safeguardingbowls.org for more information.

3 Membership

Membership of the association shall be open to bona fide clubs in Lincolnshire which are affiliated to the English Indoor Bowling Association Ltd and who can provide facilities for holding competitions organised by both Associations.

Application for membership shall be made in writing to the Honorary Secretary for approval by the Management Committee and shall be accompanied by a list of Club Officers with contact details and a copy of the Club Constitution & Rules.

4 Fees

An annual Affiliation Fee shall be paid by each club at a rate per rink fixed by the Management Committee. This shall be paid each season at the same time as the Club's Individual Competition Entries.

5 Administration

The administration of the Associations affairs shall be conducted by the Management Committee, which shall consist of:- President, Vice President, Immediate Past President, Chairman, Secretary, Treasurer, League & Competition Secretary, Friendly Match Coordinator, Safeguarding Officer & Data Protection Officer, plus a maximum of 2 Representatives from each affiliated club.

- A Management Meeting shall take place at least 3 times in a season, the meeting shall take place at a venue arranged by the Secretary.
- A quorum shall be formed if at least 4 of the Management Team are present.
- The President, Chairman, Secretary and League & Competition Secretary can act as an Emergency Committee should the need arise.
- The Management Meetings shall deal with all matters in connection with the proper conduct of the business of the Association
- The Management Team shall have the power to appoint sub-committees if deemed necessary.
- The Management Team shall be empowered to adjudicate upon any disputes referred to it, that have arisen among or between affiliated clubs as to the meaning, or interpretation of the rules, bye-laws or other regulations of the Association, or upon any matter of practice, policy or complaint which it shall hold to be within its jurisdiction. It shall be possible for the Management Team to suspend any club, or member thereof, as a result of an investigation referred to it as above. Right of appeal to the AGM shall be reserved to the club or member.
- Each club within the Association can have a maximum of 2 delegates who can attend the Management Meetings. If a vote is required the Officers all get one vote and all Clubs present also get ONE vote.

6 Honorary Life Membership

The Association may at any Annual General Meeting elect as Honorary Life Members any gentleman whose services to the game of bowls are such to merit this distinction. Honorary Life Member are entitled to attend Management Meetings.

7 Election of Officers

Nominations for Vice President may be made by any Affiliated Club or the Committee by 30th April each year. Such nomination to be approved at the Annual General Meeting. The President shall hold office for one year and the Vice President shall succeed him as President.

8 Team Selection

Team Managers for Liberty Trophy, Over 60 County Knock Out, Midland Counties Seniors & U25/U18 shall be elected at the Annual General Meeting, these Managers will be responsible for Team Selection for the following season.

The Friendly Match Coordinator, who shall also be elected at the Annual General Meeting will be responsible for the selection of Friendly teams.

All Managers can create their own Selection sub-committee if they feel it is required.

9 Duties of Officers

- The Chairman shall Chair all Management Meetings and the Annual General Meeting. If the Chairman is unavailable the President will Chair the Meeting.
- The Secretary shall keep a record of all business transacted at the Committee Meetings and shall submit a report of proceedings to the Annual General Meeting of the Association. Records and previous Minutes of all Meetings, shall be kept for a period of 5 years.
- The Treasurer shall submit to the Annual General Meeting an account of the receipts and expenditure to 31st May each year, signed by the Auditor appointed by the Association.
- The League and Competition Secretary shall be responsible for the smooth running of all County Leagues and the organisation of Competitions as required by the Association. He shall also be responsible for updating the website as required.

10 Annual General Meeting

The Annual General Meeting shall be held on the third Tuesday of July each year. The notice of agenda shall be sent to all member clubs and delegates not less than 14 days prior to the meeting.

- Any potential rule changes or any items clubs or members want discussing at the Annual General Meeting, must be sent to the Secretary at least 28 days before the date of the meeting.
- The Management Team shall be elected at the Annual General Meeting for the forthcoming season
- League winners and runners up trophies and prizemoney (if applicable) will be awarded at the Annual General Meeting, all trophies must be returned by the date of the meeting. Any club not present on the night will not receive their prizemoney for their success.
- Each club is permitted to send 2 delegates to the Annual General Meeting, but in the event of a vote, each club shall only get one.

11 Special General Meeting

A Special General Meeting of the Association may be called by the Management Committee, or by a written application duly signed by the Chairman and Secretary of two Affiliated Clubs. The application shall state clearly the nature of the manner of the issue. No other business shall be considered.

12 Alteration of Rules & Constitution

Alteration of, and additions to, the Association Rules & Constitution shall only be made at the Annual General Meeting or Special General Meeting. No such proposal for alterations, or addition to, the Rules & Constitution shall be deemed to have been agreed until a vote has taken place and there are more for the proposal/alteration than against.

13 Code of Conduct

Members of the Association are expected to show consideration and respect to their fellow bowlers and officials at all times. Rink etiquette is essential for the proper conduct of the game and avoids arguments and misunderstandings. The Association shall adopt a Code of Conduct in accordance with that as published by English Indoor Bowling Association Ltd.

14 Data Protection

Lincolnshire Indoor Bowling Association takes Data Protection very seriously. Please refer to our Data Protection Policy on our website for more information

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